

ASSAM HOSPITALS LIMITED

Board of Directors

Dr.K.Hariprasad	: Director
Mr.Sarat Kumar Jain	: Director
Mr.R.Krishnakumar	: Director
Mr.Bijoyananda Choudhury	: Director
Mr.K.Ravichandran	: Director
Mr.Ganesan Venkatraman	: Independent Director
Comdr. Kamalesh Chandra Choudhury	: Independent Director

Senior Management Team

Dr. (Sqn Ldr). Sudhakar Manav
Chief Executive Officer

Mr. Abhijit Singh
Chief Operating Officer

Mr. Manas Das
Chief Financial Officer

Mr. Rahul Kumar Sharma
Company Secretary

Auditors

M/s S. Viswanathan LLP
Chartered Accountants, Chennai

Company Secretaries

Narayan Sharma & Associates, Guwahati
Company Secretaries

Registered Office

"Lotus Tower"
G.S. Road, Guwahati- 781 005



ASSAM HOSPITALS LIMITED

CIN: U85110AS1997PLC004987

Regd. Office: "Lotus Tower", G.S. Road, Guwahati- 781 005

Phone:0361-2347700-07, 7135005

Email: cs@apollohospitalsguwahati.com, Website: www.apollohospitalsguwahati.com

NOTICE

NOTICE IS HEREBY GIVEN THAT THE 22ND ANNUAL GENERAL MEETING OF THE MEMBERS OF ASSAM HOSPITALS LIMITED WILL BE HELD AT 11:30 AM ON SATURDAY, THE 17TH AUGUST 2019 AT HOTEL PRAGATI MANOR, G S. ROAD, DISPUR, GUWAHATI - 781005 TO TRANSACT THE FOLLOWING BUSINESSES:

ORDINARY BUSINESS :

1. To consider and adopt the Financial Statements of the Company for the financial year ended 31st March, 2019, and the Reports of the Board of Directors and the Auditors.
2. To declare Dividend of Rs 0.70/- per Equity share of Rs 10/ - each for the financial year ended March 31, 2019.
3. To re-appoint Dr. K. Hariprasad (DIN : 002559343), who retires by rotation and being eligible, offers himself for re-appointment.
4. To re-appoint Mr. R. Krishnakumar (DIN : 03331512), who retires by rotation and being eligible, offers himself for re-appointment.

SPECIAL BUSINESS :

5. **Ratification of Cost Auditors' remuneration:**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made there under, as amended from time to time, the Company hereby ratifies the remuneration of Rs. 0.65 lacs plus applicable taxes and out-of-pocket expenses payable to M/s Manash R & Associates, Cost Accountants (Firm's Registration No. 100975) who have been appointed by the Board of Directors as the Cost Auditors of the Company, to conduct the audit of the cost records of the Company, for the Financial Year ending 31 March, 2020."

By order of the Board

**Place : Guwahati
Date : 9th May 2019**

**Sd/- Dr. Sudhakar Manav
Chief Executive Officer**

NOTES :

- (A) A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (MEETING) IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.
- (B) The Register of Members and the Share Transfer books of the Company will remain closed from Saturday, 10th August, 2019 to 17th August, 2019 (both days inclusive) for annual closing and determining the entitlement of the shareholders to the dividend for 2019.
- (C) The proxy form duly completed and signed, should be lodged with the Company, at its registered office at least 48 hours before the time of the meeting. Members are requested to note that a person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder. Proxy-holders are requested to carry an Identity Proof at the time of attending the meeting.
- (D) Corporate Members are requested to send to the Registered Office of the Company, a duly certified copy of the Board Resolution, pursuant to Section 113 of the Companies Act, 2013, authorizing their representative to attend and vote at the Annual General Meeting.
- (E) Members are requested to bring their copy of the Annual Report to the AGM.
- (F) The relative Explanatory Statement, pursuant to Section 102(2) of the Companies Act, 2013, in respect of the special business under item No. 5 is annexed hereto.
- (G) All documents referred to in the notice and the explanatory statement requiring the approval of the Members at the Meeting and other statutory registers shall be available for inspection by the Members at the registered office of the Company during office hours on all working days between 11.00 a.m. and 1.00 p.m. except Saturdays, Sundays and public holidays, from the date hereof up to the date of the annual general meeting.
- (H) Members who wish to obtain information on the Financial Statements for the year ended 31 March, 2019 may send their queries at least seven days before the AGM to the Chief Financial Officer at the registered office of the Company.
- (I) In terms of the provisions of Section 124 of the Companies Act, 2013, the amount of dividend not encashed or claimed within 7 (seven) years from the date of its transfer to the unpaid dividend account, will be transferred to the Investor Education and Protection Fund established by the Government. In terms of provisions of Section 124 of the Companies Act, 2013, no claim shall lie against the Company after the said transfer. Please note that Section 124(6) of the Companies Act, 2013 also provides that all shares in respect of the unclaimed dividend shall also be transferred to the IEPF. Hence, it is in the shareholders' interest to claim any un-cashed dividends and for future dividends, opt for Electronic Credit of dividend so that dividends paid by the Company are credited to the investor's account on time.
- (J) Members who have not registered their email address so far are requested to register their email address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.
- (K) Members are also requested to promptly notify in writing any changes in their address/bank account details/email ids and mobile numbers to the Company at "Lotus Tower", G.S. Road, Guwahati- 781 005.
- (L) Section 72 of the Companies Act, 2013 provides for Nomination by the shareholders of the Company in the prescribed forms. Members are advised to make nomination in respect of their shareholding in the Company.